



PARKLANDS JUNIOR SCHOOL

Havering Road, Romford, Essex RMI 4QX

Tel: 01708 743404 Fax: 01708 742184

Email: office@parklands.havering.sch.uk

Website: <http://www.parklands.havering.sch.uk>



Headteacher: Mrs Julie Wilson

Deputy Headteacher: Mr Scott Stevens Deputy Headteacher: Mrs Teresa Carter

26th September 2017

Dear Parents/Carers,

We will be holding Parents Evening on 1st November 2017. School will finish at 2pm on this day. If you have any problems collecting your child before 3.20pm, there will be staff available to look after them until then.

You will need to bring your child with you to see their class teacher. If you have younger children that you need to bring, we will have a crèche available throughout the evening.

Meetings will be strictly 5mins each. **If you need longer to speak to the class teacher, we would ask that you make a separate appointment.**

If you cannot make 1st November, please make a separate appointment with the teacher at a mutually convenient time.

All appointment times will be on a first come, first served basis and we ask that you make a 1st, 2nd and 3rd choice overleaf.

If you would like to arrange an appointment with Mrs Watmough, our Pastoral Manager, please contact her on jhall96.311@lgflmail.org

Yours sincerely,

Julie Wilson
Headteacher





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Parents Evening 1st November 2017

3.00pm	
3.05pm	
3.10pm	
3.15pm	
3.20pm	
3.25pm	
3.30pm	
3.35pm	
3.40pm	
3.45pm	
3.50pm	
3.55pm	
4.00pm	X
4.05pm	X
4.10pm	X
4.15pm	X
4.20pm	
4.25pm	
4.30pm	
4.35pm	
4.40pm	
4.45pm	

4.50pm	
4.55pm	
5.00pm	
5.05pm	
5.10pm	
5.15pm	
5.20pm	
5.25pm	
5.30pm	
5.35pm	
5.40pm	
5.45pm	
5.50pm	
5.55pm	
6.00pm	X
6.05pm	X
6.10pm	X
6.15pm	X
6.20pm	
6.25pm	
6.30pm	
6.35pm	

6.40pm	
6.45pm	
6.50pm	
6.55pm	
7.00pm	
7.05pm	
7.10pm	
7.15pm	
7.20pm	
7.25pm	
7.30pm	
7.35pm	
7.40pm	
7.45pm	
7.50pm	
7.55pm	
8.00pm	

Child's Name:

Class:

APPOINTMENT TIME:

(Office Use Only)

