



PARKLANDS JUNIOR SCHOOL

MEDICAL AND WELFARE POLICY

The health and welfare of every person at Parklands is of tremendous importance. People who are happy are more likely to achieve their full potential.

We aim to provide the most caring and supportive environment possible.

Parents are encouraged to work in partnership with us, so that we can make decisions together based on up to date accurate information.

Any child who feels unwell or has had a minor accident should be sent to the school office accompanied by another child. Adults should report to the office. Anyone who has sustained a more serious injury should never be moved and help should be sought immediately from the office. For this purpose a red card hangs in each teaching room, which can be sent with a child to the office when help is required.

Appropriate first aid should be administered and medical help sought where necessary. Parents should be contacted immediately if medical help is sought.

Minor accidents should be recorded in the first aid book kept in the first aid box. More serious accidents should be reported via online accident forms. First aid practices should be in line with LEA recommendations.

A drop in session is held by the school nurse once every half term for parents / guardians to seek advice.

Asthma

Children who suffer asthma are encouraged to take part in as much of school life as possible.

Parents are asked to fill in an admission form on entry to school. Relevant medical details are recorded on the reverse of the contact card.

Asthma pumps are named and kept in plastic boxes stored in individual classrooms and children have access to them at all times. Children take their pumps, whenever necessary. In each class box is a card naming the pupils who have an asthma pump in the box. The box accompanies the children on journeys away from school.

Medicines

Medicines should not be brought to school unless for a chronic condition.

Where the administration of medicines cannot be effectively timetabled outside the school day, parents are asked to complete a parental agreement for school to administer medicine. Specific arrangements are made with the Head, the teacher in charge of Pastoral Care and the Inclusion Manager. Medicines are kept and administered from the school office. They should be clearly marked with the name and instructions for use. Guidance is sought via 'Managing Medicines in Schools' in line with the LEA recommendations. In administering Ritalin and other daily drugs a record is kept by the office staff.

Chronic Conditions

A formal protocol will be agreed with the head teacher and parents for those children with an ongoing condition e.g. diabetes, nut allergy - where an epipen is necessary

Use of Crutches etc.

We aim to make the return to school after an accident as stress free as possible. Children in plaster/on crutches spend break and lunchtime in the medical room to avoid risk in the playground.

Bumped Heads

All bumped heads should be reported to the office and a letter sent home to inform parents.

Blood

Gloves should be worn at all times when dealing with blood.

Any blood stained materials should be disposed of in a double sealed plastic bag in the lidded bin in the medical room.

Additional Points

- ❖ Health care plans are kept in a folder in the office. These are regularly updated after meetings with the parent/carer and the school nurse.
- ❖ There is a folder for staff, who are trained for the use of epipens and oral diazepam.
- ❖ Children's emergency kits are labelled and kept on a trolley in the office cupboard.
- ❖ Scott Stevens, Susan Lawrence, Anthony Boot and James Furzer have attended a three day course. Cheryl Sinnott, Claire Whiffin and Gail Woolnoth have attended a one day course.